



#3-MONTHLY REPORT

Wichita County Office

600 Scott St. Ste.200

Wichita Falls, Texas 76301

940-716-8610 / Fax 940-716-8615

Your Name _____
Phone # _____
Email: _____

This form is for a project with more than one session in a month.

(i.e. multiple meetings for a community garden; Habitat for Humanity; Notre Dame JMG; ETC.)

FORMS MUST BE SUBMITTED TO THE ASSOCIATION PRESIDENT BY THE LAST DAY OF THE MONTH as the agent must report this info monthly.

THE LEAD FOR THIS ACTIVITY SHOULD BE THE ONLY PERSON SUBMITTING THIS INFO
SUMMARIZE EVENTS/EFFORT AS MUCH AS POSSIBLE, (i.e. combine four JMG sessions for the month)

Person submitting this: _____ Date: _____

Other M.G. involved/assisting _____

What was the program or event: _____

What was the educational topic (s) _____

Presented to: _____ Dates presented _____

Location of the event _____

List total hours meeting with attendees (3 sessions X 1 hr each = 3hr) _____

List total hours volunteered, in addition to the actual event _____
(i.e. if 3 volunteers each spent 3 hours doing preparation for the event—list 9 hours above)

Attendance breakdown: Sum of all attendees for all sessions _____
Number of Caucasian _____ African American _____ Hispanic _____ Asian _____ Other _____
Number of Females _____ Males _____ Youth _____

Thank you for your effort & commitment to the people of Wichita County.

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