## To access the system, please go to:

## https://vms.texasmg.org/

You can bookmark that URL but do not bookmark the account homepage/dashboard as it requires a login to render that page properly.

## **First Time User Credentials**

Your username for first-time access will be the "user" half of your email address. For example, if your email is <a href="mailto:rjjacobdesign@gmail.com">rjjacobdesign@gmail.com</a>, your temp username will be "rjjacobdesign", without the quotes, of course. This username should be submitted as *all lower-case* characters.

If you have any trouble, please contact Donna Hagar, <a href="mailto:dmthagar@gmail.com">dmthagar@gmail.com</a>, 254-396-0844.

Your one-time, temporary password to access the VMS for the first time is:

## Garden4Life\$

The password is CaSE-SenSiTivE. Make sure you enter it exactly without any added spaces or characters. Make sure your caps lock is off.

Once into the system, please fill in the remainder of the information, including emergency contact info. You will also be able to edit both your username and password.