SJC Master Gardeners

Meeting Agenda – February 25th, 2016

***”YOLO…You Only Live Once so… Let’s Shake Rattle and Roll!”***

1. 12:00 P.M. Call Meeting to Order

Allow 15 minutes for all members to get their snacks, drinks and prepare for speaker. Pay yearly dues ($25 Local and $2 to State) to Jeanne if you have not already done so. All dues are due to the State by the first of March. Purchase your raffle tickets! Turn in new shirt orders.

1. 12:15 P.M. Welcome Speakers: (1) Debbie Goodale - Coushatta Camellia Society Flower Show and (2) D. Goodale, Dr. B and Karla - B.I.G Horticultural Show at Waco
2. 1:00 P.M. Administrative
	1. Minutes – Cathy Loflin (Discuss, review, approve)
	2. Treasurers Report – Jeanne McElvogue (Discuss, review, approve)
	3. Proposed Changes to By Laws
		1. Shirley Baker reviewed changes and provided copies in January
		2. Further Discussion? Questions? Motions to approve? Vote.
3. 1:10 P.M. Chair Persons
	1. Hospitality – Sandy (Final list to distribute?)
	2. Bereavement – Ceil B and Renee
4. 1:15 P.M. Project/Committee Leaders – Will provide updates and reminders at each meeting as applicable. (Encouraging/requesting everyone to sign up for a project!) NOTE: New recruits may attend meetings and may work on projects – cannot pay dues or vote at meetings.
	1. Brick Sales and data base tracking – Karla (Copy of sales report to Treasurer and President)
	2. Trade Days - Jeanne
	3. Butterfly Memory Garden – Karen Hemingway with Karla and Debbie G. (Garden Rules: Karla and Darchele?)
	4. Social – Lee (Document provided)
	5. New Training/Recruit Classes – Lee, Darchele and Shirley
	6. Fund Raisers
		1. Spring “Mother’s Day Tea” - Dr. Judi B
		2. Fall “October Symposium” - Jeanne, Lee and Cathy
	7. JMG (Junior Master Gardener) – Dr. Judi B and Cathy
	8. Career Day – March 4th – Dr. Judi B
	9. Home Tours and Business Meetings – Update? Sandy and Lee
	10. Lake Livingston Project Update – Tom McDonough
5. 1:40 P.M. Garden Gab and Bare Roots Group from CS Garden Club

We are meeting February, March and April at the CCC with Bare Roots Group. Should we invite them to join us for our home tours?

**REMINDER**: CHANGE to Meeting Times and Location: Business meetings start at 12:00 Noon with speaker, business meeting at 1:00 P.M. and combined garden discussion group starts at 2:00 P.M. Return to Extension Office in Sept, Oct, and Nov. – still starting at 12:00 Noon. (Need to plan for Thanksgiving in November. Nov. 17th is the third Thursday in the month this year. And plan for Christmas party in December. Be thinking!

1. 1:45 P.M. Other
	1. Tax Exemption Forms were completed. Club is now “officially” under the A&M umbrella for first time. New status generated new procedures for Janice and additional information forms that need to be completed by the club and submitted each year going forward. The new tax ID also generated delinquent tax notices that dated back to 2013. Thank you to Jeanne for her follow-up. New Forms have been completed and all prior years (2013, 2014 and 2015) have been addressed. The club is required to complete a “No Tax Due” tax reporting form every year going forward. Monetary penalties apply if not completed and filed before required deadline.
	2. Jeanne also applied for and received our ”Texas Use Tax Permit”. Again, this means so we can conduct additional sales without further concerns and discussions about number of fund raisers allowed per year. Thank you Jeanne.
	3. Information was distributed to all members for the State Convention that will be held in May.
	4. State meeting was held in February at A&M. Update from Shirley Baker…
	5. Raffle Drawing
2. 2:00 P.M. Business Meeting Adjourned

**Welcome to our first Bare Roots Group with Don Leedy and Garden Club members!**