SJC Master Gardeners

Meeting Agenda – January 26th, 2017

” YOLO…You Only Live Once so… Let’s Shake Rattle and Roll!”

*Social Time: 11:30 – 12:00*

*Pay yearly dues ($27.00) to Jeanne. All dues are due to the State by March 1st. Check out the raffle items and purchase your raffle tickets!*

1. 12:00 P.M. Call Meeting to Order
2. Monthly Presentation: (Lee McClain)

Business

1. Welcome and Introduction of New Year
	1. Opening
		1. Treasurers Reports (2016) – Jeanne McElvogue (November and December)
		2. Meeting Minutes – Cathy Loflin (December)
	2. Awards: Congratulations to Sandra S. Smith, Michael G. Smith and Beth Miller
	3. Introduction of Chairpersons (with Updates)
		1. Hospitality – Sandy McDonough/Cathy Loflin (our monthly meetings and county luncheon in December)
		2. Bereavement – Ceil B
		3. Brick Sales and data base tracking – Jamie Allen
		4. Parliamentarian – Dr. Judi B (also our time keeper!)
		5. Financial Audits (Monthly) – Dr. Judi B and Debbi Goodale
		6. Raffles at our Meetings – Food hostesses at each meeting are responsible for bringing raffle items.
		7. Publicity – Kathy V, Mike and Beth Miller
	4. Project/Committee Leaders – Will provide updates and reminders at each meeting as applicable. (Encouraging/requesting everyone to sign up for a project!) New Interns may attend meetings, may work on projects, and may also pay member dues. (Cannot vote until certified)
		1. Butterfly Memory Garden – Carolyn Tull (Members: Sandra and Michael Smith, Dr. Judi B., Darchele, Karla, Dorris, Debbi and ?? Please sign up to work on this committee.)
		2. Socials – Lee
		3. Trades Day – Jamie Allen (Schedule?)
		4. New Training/Recruit Classes – Lee & Darchele (Lee will specifically focus on helping all interns meet their certification requirements.)
		5. Fund Raisers
			1. Spring “Mother’s Day Tea” - Dr. Judi B
			2. Fall “October Symposium” - Jeanne, Lee and Cathy
			3. **\***Cookbook (Cost and Sales – how many to order?) – Shirley Baker
		6. JMG (Junior Master Gardener) – Cathy and Dr. Judi B
		7. **\***Propagation – Led by Dorris Graves (with Jeanne McElvogue, Debbi Goodale and ??) \*\*Specialist class in March\*\*
2. 2017 Proposed Budget – Current and prior leaders met to review and discuss
	1. Review budget proposed by Officers and Project Leaders
	2. Added new line items to appropriately allocate and track specific funds.
	3. Questions/Discussion …. vote to approve
3. Discuss 2017 goals for “Building Fund” carry over dollars… What are our priorities/goals/visions?
4. By Laws Review Committee – Led by Vice President (So far, Dr. Judi B and Darchele, ???)
5. New Meeting Locations and Times:
	1. CCC (Feb/Mar/Apr) @ 11:30
	2. In-home meetings May/June/July/August with times to be determined
	3. CCC (Sept/Oct/Nov) @ 11:30 (Plan Thanksgiving Feast for Thursday, October 16th) – Thanksgiving falls on 11/23/17
	4. Plan Christmas party for December. Discussion/Objections?
6. Coldspring Community Center Annual Fundraiser – Requesting a basket donation with gardening related items for the annual fundraiser.
7. Award Nominations: Every year the applications are due to Texas A&M by end of January or early February.
8. “Charter” Package for 2016 is in process of being completed and will be submitted to Extension Agent on Monday, 1/30/17.
9. Falling under Texas A&M’s non-profit group exemption, Janice and Brandon completed and submitted the 2016 audit of our financial records.
10. Raffle Drawing
11. Meeting Adjourned

**\***Newly Defined Roles or Items in 2017