

## MEMORANDUM OF UNDERSTANDING BETWEEN THE TEXAS MASTER GARDENER PROGRAM AND THE TEXAS MASTER GARDENER ASSOCIATION

This Memorandum of Understanding (“MOU”) is entered into on October 1, 2024 (date) between the Texas Master Gardener Program, hereinafter referred to as the “Program” and the Texas Master Gardener Association, hereinafter referred to as the “Association.”

**Purpose:** The purpose of this MOU is to establish a clear understanding of how funds generated by the Texas Master Gardener Endowment, hereinafter referred to as the “Endowment,” will be distributed by the Program in collaboration with the Association.

1. Utilization of Funds: All funds generated by the Endowment will be specifically allocated to enhance, improve, or advance the Program. While priorities will be assigned, the following area will be given preference, not limited to a specific order.
  - a. Meeting horticulture or related educational needs (material, programs, conferences, etc.) for Texas Master Gardener volunteers and/or the public.
  - b. Investing in technology hardware/software that facilitates education or programmatic needs.
  - c. Supporting county Master Gardener projects based on outlined needs by mutual agreement between the Program and the Association.
  - d. Allocating funds for salaried position(s) or portions thereof dedicated to the Program’s objectives, with individuals hired by AgriLife Extension.
2. Approval Process: Any modifications to this MOU require approval from the Program and subsequent approval through a vote by the Association Executive Committee.
3. Dissolution Clause: In the event of the dissolution of the Association, AgriLife Extension will assume management of the MOU, ensuring adherence to the original intent of utilizing Endowment funds.
4. Reporting: The Program agrees to provide regular financial reports to the Association, outlining the allocation and utilization of funds, ensuring transparency and accountability
5. Duration: This MOU shall become effective on October 1, 2024 Date and remain in force until either party provides written notice of termination with a notice period of 120 Days.

IN WITNESS WHEREOF, the undersigned parties have executed this MOU as of the Effective Date.

### TEXAS MASTER GARDENER PROGRAM

Authorized Name Jayla Fry

Authorized Signature Jayla Fry

Date October 1, 2024

**TEXAS MASTER GARDENER ASSOCIATION**

Authorized Name Elisabeth Castro

Authorized Signature Elisabeth Castro

Date October 1, 2024